

## FINANCE & ADMINISTRATION

By  
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As my retirement date nears, I want to take this opportunity to thank the BSA Executive Committee and Members for all support and assistance since January 10, 2003. BSA has undergone many changes; many great memories have been made. Hopefully the transition will go seamlessly, once a new Accounting Manager has been selected. I will help as needed in that transition. My plan is to do “Something Social, Something Physical, and Something Educational” each day. BSA checks all of the boxes.

Business operations continue to flow smoothly. In June, Heather and I resumed working simultaneously in the physical office on Mondays and Thursdays. This has improved our turnaround time on payment of invoices and other office administration areas.

We have scheduled a “Shredding Day” for July 8<sup>th</sup> in order to purge unnecessary old paperwork and make way for new documents.

We are preparing for the final expenditures and wrap-up details on three National Science Foundation Grants:

Award # 1502892 - Digging Deeper

Award # 1547908 – Plants II

Award # 1929435 – Diversity Conference Grant

For the Botany Conference accounting, it is anticipated that tasks will be lighter this year because travel reimbursements are not part of the virtual picture. We anticipate a few award payments from sectional and special funds.

The Evolution Society and Society for Economic Botany Treasurers are aware of my upcoming retirement and we have been busy issuing their requested wire transfers and checks for awards and stipends.

The BSA Business Office, established in 2003, is in good shape and awaits your next visit! We are excited about the new Missouri Botanical Garden Visitor Center, to be completed in 2022. I plan to continue to visit the Garden in retirement to enjoy all of the plants along my favorite walking paths.

Thanks again for all of your support and friendship.